

Article I – (School Name) Club Softball

Article II – Purpose

The purpose of the club shall be (a) to foster a wide student interest and participation in softball activities by providing leadership, programs, and service and (b) to assist students in developing skills and leadership.

Article III – Membership

Undergraduate and graduate female students are eligible to try out for the club softball team. “Membership is open to all Mandatory Activity Fee paying students.” Women will not be discriminated against, and all women interested in being a part of this organization are encouraged to try out. Tryouts will be held in first week of September or if needed within the first few weeks of the second semester and signs will be posted around campus to notify women of when the initial interest meeting will be held. The interest meeting will take place one week before the start of tryouts; if a woman is unable to attend aforementioned interest meeting, she must e-mail one of the officers in order to find out the information that was missed. At the interest meeting there will be a list circulating, on which the women will put their names and e-mails as a contact sheet for the officers’ use. In order to be recognized as a full member of the club softball team, members must pay the \$___ dues in full and have handed in all insurance policy papers. Players cannot participate in games without paying their team dues; club officers are responsible for paying dues as well. A minimum of ___ practices must be attended before a member is eligible to participate in game play. If a member does not attend practices and does not inform one of the four officers that she is not able to come then they will be unable to play in games. Players must maintain a minimum cumulative GPA of a 2.0 in order to be a member. Players are made aware that school is their number one priority and if they chronically miss class and have a failing average, then they will be removed from the team. Prior playing experience is not of concern; officers will choose ___-___ players at try outs based on the ability, skill, potential, and positions needed.

Article IV – Meeting (As recommended by current club teams)

- ❖ There will be (#-#) practices a week during the fall semester that will be scheduled around the players’ class times and weather permitting. During the spring semester, practices will vary every week based on field and facility availability. The team will receive a two days’ notice before a scheduled practice in the indoor practice facility. Additionally, after the interest meeting, team meetings will be scheduled once a month to discuss information regarding game schedules and the upcoming weeks. Players are expected to attend every meeting unless they have class, work, or an emergency; if so they should notify one of the four officers immediately. Players will receive an e-mail notifying them of when the monthly meeting will take place.
- ❖ For special/impromptu meetings, players will receive a text message and e-mail that will state the time sate and location of the meeting along with what is on the agenda. Officers will meet regularly, separate from the team to discuss team management and future plans. The officers will meet once a month at their convenience.

Article V – Executive Board

- ❖ There is president, vice president, secretary, and treasurer for the club softball team. These positions will be voted on by the entire team every April, to decide who will hold these positions for the following year.
 - ***President:*** attend or have designee attend all Sport Club Advisory Board meetings. The president will communicate with the president of opposing teams to discuss times, dates, and locations, of conference series. It is the president’s job to set up the games and to discuss with the other three officers when practices, meetings, and other activities will be. It is the president’s ultimate decision as to where and when practices will be held, but she should always consult with other three officers first.
 - ***Vice President:*** the VP will work closely with the president on scheduling facilities for practices and games. The VP is the person responsible for making sure the team equipment is available at every practice and is responsible for running practice. The VP will be willing and ready to help the President

with anything when asked and she will work closely with all of the officers to help lead team practices. The VP will also plan out transportation for the team to-and-from every practice and game.

- ***Secretary:*** *the secretary will help plan and lead every practice along with being responsible for keeping the statistics book at every game. If she is playing in the game it is her responsibility to find another player capable of doing the book correctly. The secretary will assist the president in any paperwork needed to be completed and will help make a final team roster. E-mails to the team will be sent by the secretary and will make herself readily available to all the players if they should need any assistance related to softball or academics.*
- ***Treasurer:*** *The treasurer will be responsible for understanding and managing the team's budget. She will write all necessary checks and will decide ultimately how money shall be spent for the team. All player dues will be submitted to the treasurer and she will then give the money to the Sport Club Office. She will give the players a deadline for money and will make herself easily accessible.*

- ❖ If an officer leaves mid-season, the entire team will vote on who should replace her. The voting is a democracy; therefore, a majority vote will win. The officers are expected to last an entire academic year but if for some unforeseen circumstance they cannot fulfill their duties then a new officer will replace her. First, a team meeting would be called and then the team would anonymously write down the name of one player to take over the position. Whichever player has the majority of votes will be named the new officer.
- ❖ Officers MUST be actively participating members of the softball club. They must be enrolled in (School Name) and be in good academic standing.

Article VI – Elections (As recommended by current club teams)

- ❖ The President, Vice President, Secretary and Treasurer will be voted on by the entire team. The positions will last an entire academic year (both fall and spring semesters). A person may hold the same position as many times as possible as long as the team continually votes them into office.
- ❖ The officer positions will be voted on in April after the last set of league games and before the new season begins in September. The players are encouraged to nominate themselves and each other for officer positions. Each candidate will make a short speech as to why she wishes to take that position as well as present their qualifications to the group.
- ❖ After the speeches, the team will anonymously write down their vote for each position. The current four officers will tally the votes and then announce the names of the new four officers for the upcoming year. The new officers will be mentored by the current officers for the remaining time in April and May.

Article VII – Recall of Officers

Officers of the organization may be dismissed for cause if due process is followed. Grounds for dismissal include dereliction of duties. A motion for a recall of an officer requires a 2/3 vote.

Article VIII – Affiliations

- ❖ The club softball team is a member of the National Club Softball Association (NCSA) which is the national governing body for collegiate club softball in the United States. (School Name) is placed into (Region) conference with Team A, Team B, Team C, Team D, and Team E. The (School Name) Club Softball team pays a league fee and is responsible for providing academic eligibility verification to the league.
- ❖ The NCSA rules include participation in all league games, weather permitting, and all players must meet academic eligibility requirements. The annual league dues must be paid for by the end of February and a team cannot play games until a verified roster is submitted. Only 25 players can be on the team roster, and players are on the roster for an entire year since the league lasts for the fall and spring semesters. The softball club agrees to adhere to all the rules, policies, and bylaws set forth by the NCSA.

Article IX – Advisor

The advisor of the organization shall provide support, counseling, and guidance in all situations. The advisor shall attend meetings and offer advice.

Article X – Amendments

Amendments to this Constitution may be proposed to the voting membership by majority vote of the Executive Committee or by petition signed by 1/10 of the voting membership. Amendments shall be declared adopted which are presented at two general meetings and receive a majority favorable vote at both meetings by the voting members present.

Article XI - By-laws

By-laws, not inconsistent with the constitution, may be adopted or amended by 2/3 vote of the regular or special meetings, providing the by-laws are submitted in writing at least one week previously at either a regular or special meeting of the general membership.

Article XII – Ratification

This constitution shall become effective upon ratification by a majority of the organization's membership and majority approval of the Student Government Association.

Signatures of the Officers:

President _____

Vice President _____

Secretary _____

Treasurer _____