



SAMPLE CLUB SOFTBALL BUDGET FORM

Sport Club: Softball
 President: _____
 Treasurer: _____

Year: 2017-2018
 Email: _____
 Email: _____

ITEMIZED EXPENSES

League/Association/NGB fees

Name	Amount		
NCSA	1050.00		
		Total:	<u>1050.00</u>

Coach/Instructor Salary

Name	Amount	Amount + 16%	
		0.00	
		0.00	Total: <u>0.00</u>

Supervision Expenses

	# of practices/events	# of hours	Total Cost	
Field House/Indoor	<u>7</u>	<u>2</u>	<u>174.58</u>	
Practices	<u>12</u>	<u>2</u>	<u>299.28</u>	
Medical			<u>0.00</u>	
Events	<u>3</u>	<u>6</u>	<u>168.35</u>	Total: <u>642.21</u>

Supplies/Equipment/Uniforms

Description	Quantity	Cost/Item	Total Cost	
Catchers Equipment Set	<u>1</u>	<u>140.00</u>	<u>140.00</u>	
Bat Weight	<u>2</u>	<u>10.00</u>	<u>20.00</u>	
Bat	<u>1</u>	<u>300.00</u>	<u>300.00</u>	
Team Helmets (8)	<u>8</u>	<u>35.00</u>	<u>280.00</u>	
			<u>0.00</u>	Total: <u>740.00</u>

Vehicular Expenses

Destination	Total Miles	# Vans	Van Cost	# Cars	Car Cost	Trip Total	
Team A	<u>360</u>		<u>0.00</u>	<u>5.00</u>	<u>270.00</u>	<u>270.00</u>	
Team B	<u>50</u>		<u>0.00</u>	<u>5.00</u>	<u>37.50</u>	<u>37.50</u>	
Team C	<u>70</u>		<u>0.00</u>	<u>5.00</u>	<u>52.50</u>	<u>52.50</u>	
Team D	<u>400</u>		<u>0.00</u>	<u>5.00</u>	<u>300.00</u>	<u>300.00</u>	
NCSA Regionals	<u>100</u>		<u>0.00</u>	<u>5.00</u>	<u>75.00</u>	<u>75.00</u>	
NCSA WS	<u>500</u>	<u>2</u>	<u>350.00</u>		<u>0.00</u>	<u>350.00</u>	
			<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	Total: <u>1085.00</u>

Lodging Expenses

Destination	# of Rooms	Cost/Room	Trip Total	
Team A	<u>5</u>	<u>100.00</u>	<u>500.00</u>	
Team C	<u>5</u>	<u>140.00</u>	<u>700.00</u>	
NCSA Regional Playoffs (2 nights)	<u>10</u>	<u>120.00</u>	<u>1200.00</u>	
NCSA World Series (4 nights)	<u>20</u>	<u>120.00</u>	<u>2400.00</u>	
			<u>0.00</u>	Total: <u>4800.00</u>

Tournament/Entry fees

Name of School/Event	Cost	
NCSA Fall Tournament	<u>400.00</u>	
		Total: <u>400.00</u>

Officials

Total cost/game	# of games	
<u>120</u>	<u>9</u>	Total: <u>1080.00</u>

Other expenses

Description	Cost	
		Total: <u>0.00</u>

PROJECTED REVENUE

Dues (Annual)		
Number of Members	Dues Charged/Member	
<u>20</u>	<u>200.00</u>	Total: <u>4000.00</u>

Fundraising Letters		
Number of Members	Minimum Fundraising Goal Per Player	
<u>20</u>	<u>100</u>	Total: <u>2000.00</u>

Fundraising		
Event Description	Projected Income	
FundRazr (Online Crowd Funding)	<u>500.00</u>	
Team Night at Local Restaurant (10% of sales)	<u>500.00</u>	
_____	_____	
_____	_____	
_____	_____	Total: <u>1000.00</u>

Other Revenue		
Description	Projected Income	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	Total: <u>0.00</u>

SUMMARY

TOTAL EXPENSES		TOTAL PROJECTED REVENUE	
League/Association/NGB Fees:	<u>1050.00</u>	Dues:	<u>4000.00</u>
Coach/Instructor Fees:	<u>0.00</u>	Raffle:	<u>2000.00</u>
Supervision Expenses	<u>642.21</u>	Fundraising:	<u>1000.00</u>
Supplies:	<u>740.00</u>	Other Revenue:	<u>0.00</u>
Vehicular Expenses:	<u>1085.00</u>	Total Revenue:	<u>7000.00</u>
Lodging Expenses:	<u>4800.00</u>		
Tournament/Entry fees:	<u>400.00</u>		
Officials:	<u>1080.00</u>		
Other Expenses:	<u>0.00</u>		
Total Expenses:	<u>9797.21</u>		

Total Revenue		Total Expenses		% Fundraised	Total Amount Requested
<u>7000.00</u>	÷	<u>9797.21</u>	x 100	= <u>71.4</u>	<u>2797.21</u>